

BEAR LAKE TOWNSHIP

APPROVED

KALKASKA, MI 49646

MINUTES OF REGULAR BOARD MEETING

DATE: DECEMBER 13, 2016

BOARD MEETING CALLED TO ORDER

PLEDGE

ROLL CALL: Banker, Havens, Knight, Dixon and Rosenberg

All members present. A quorum. 11 residents present.

The Supervisor welcomed the new Township Board.

ADOPTION OF AGENDA: Addition to agenda, Item 8 A. Assessor, Mike VanHorn. Motion by Knight to adopt agenda as amended. Support by Dixon. Motion carried.

MINUTES OF PREVIOUS MINUTES: Motion by Knight to approve previous minutes of November 1, 2016. Support by Havens. Motion carried.

TREASURER'S REPORT:

PAYMENT OF BILLS:

Motion by Dixon to approve Treasurer's Report for November, 2016. Support by Knight. Motion carried.

Motion by Knight to approve payment of bills for December 2016. Support by Havens. Motion carried.

PUBLIC INPUT: Sam Rahaim, webmaster, reported he would be gone for four months so would not be here to get reports. Clerk and Treasurer will email them. Discussion about keeping only 2 years of financial information on the website. Will include that in Policy and Procedures.

TOWNSHIP REPORTS:

ASSESSOR: Mike VanHorn, Assessor presented the current 4018 R report – Analysis for Equalized Valuation. He also reported that we passed 11 categories of the AMAR. We have to adjust our procedures to fit to Article 19. The Supervisor will check revisions. He summarized the situation with the County Equalization Dept. He asked for consideration of making the Assessors Office the Informational Center for the Township to clear changes, etc. as a check and balance system. He can get into the Registrar of Deeds site. If the office receives any questions or changes they can give out his email: bearlakeassessor@gmail.com This should help eliminate problems.

He commended our Treasurer for getting out this years tax bills.

SHERIFF: Deputy Peacock gave a verbal and written report. Spent 57 hours in township and 1,927 miles driven. The snow patrol has started.

FIRE DEPT: Chief Laskowski welcomed our new trustees to the Board. He reported they did craft show prep; had 5th annual craft show; CEU training with Donna Brown. Fire runs: 0 Med runs: 7 He was proud to announce that since 2011, the Bear Lake Firefighters Assn. has raised over \$45,000 for the benefit of the Fire Department. Good Work. He reminded everyone to Prepare for winter.

HOSPITAL REPORT: There was no meeting to report. The Clerk reported how she took her tax bills to accounting office with her bill, it was covered plus she received a credit. What a good program for taxpayers.

UNFINISHED BUSINESS: The Sheriff Contract for 2017 was discussed. They will be increasing our monthly rate by 164.13 for a total monthly payment of \$1,528.93. The Clerk had checked the budget and our budget figure for that line item is sufficient. Nothing else in the contract changes. Discussion. Motion by Knight to approve new contract. Support by Rosenberg. Roll call: Yeas: Knight, Havens, Dixon, Banker and Rosenberg. Nays: None Motion carried. The signed contracts were given to Deputy Peacock.

TOWNSHP BOARD MEMBERS CONSIDERATIONS:

SUPERVISOR: Banker reported that they held their Board of Review meeting and finalized appeals. He requests to add to the Board Of Review as an alternate: Dawn Scheibner. Also, asked for approval for 2017 Board of Review members, Bill Diekman, Sandra Ruppert, Chair; Sherry Hoyt, member and Beth Redmond as Alternate. Motion by Dixon to approved 2017 Board of Review members and alternates. Support by Havens. Roll call: Yeas: Havens, Banker, Rosenberg, Dixon and Knight. Nays: None Motion carried.

BOR classes will be coming up in February. The new trustees will be attending new official class in January. We budget enough for each official to take at least one class per year.

Banker handed out a draft of a Policy and Procedure Manual to all Board members. He asked that all Board members go through it and if they have any questions, changes, etc. we will bring it up on January agenda under old business for discussion and then finalize it in March.

TREASURER: Treasurer Havens asked the Board to adopt a resolution from various school districts to approve our treasurer collection summer taxes in 2017. Discussion. Motion by Rosenberg to adopt a resolution to have our treasurer collect summer taxes of 2017 from the designated districts and rates: KPS, Kirkland, C.O.O.R. and Crawford/AuSable. Support by Banker. Roll Call: Yeas: Banker, Rosenberg, Knight, Dixon, Havens. Nays: None Motion carried.

She then explained the winter tax bills were late in getting in the mail this year due to lack of information coming in. She thanked her deputy, Sharon Pincumbe, for her excellent help. They printed and folded them in the office and saved the township approx.. \$400.00.

CLERK: Clerk Rosenberg reported on the November 8th election and thanked her chairperson Sherry Hoyt and the workers for a job well done with a record turnout. She had been appointed to the County Recount team and went to training but then the recount

came to a halt. Reported about the state auditing Detroit precincts checking the large amount of unrecountable precincts.

TRUSTEES: Jim Knight thanked voters for their support. Also did some follow up on discussion from last month on tree cutting in the township. He contacted the forestry dept and asked for information on locations. Still waiting to hear.

NEW BUSINESS: The Clerk presented budget amendments for approval which are attached in the areas of Elections, Treasurer and Twp Grounds.

Due to extra training and recounts the elections went over; also due to the problems in equalization and turning the tax bills over to Township Treasurer, the software updates need to be increased. The clean up under Township Grounds needed to be increased because we had more items on clean up day and that increased our bill. Motion by Havens to approved budget amendments. Support by Dixon. Roll call: Yeas: Havens, Rosenberg, Banker, Knight and Dixon. Nays: None Motion carried.

PUBLIC INPUT: Discussion about recycling trailer. It was taken out of here with no notice but snow was expected and it was a trial program for one month of November. We will revisit this subject in the spring. Our fire chief suggested that we include Township oversite of Fire Dept in our Policy and Procedures.

ADJOURNMENT

Motion by Knight to adjourn, 8:19 pm. Support by Havens. Motion carried.

BEAR LAKE TOWNSHIP

12/13/16

BUDGET AMENDMENTS

ELECTIONS:

ELECTION SOURCE DECREASE \$300

ELECTION WORKERS INCREASE \$300

TREASURER:

POSTAGE DECREASE \$500

PRINT/PUB DECREASE \$500

SOFTWARE UPDATES INCREASE \$1,000

CONTINGENCY DECREASE \$1,000 *

TWP GRND, CLEAN UP INCREASE \$1,000 *

**** Clerk made the last two amendments

In July, 2016 to keep the budget balanced which

She is allowed to do but also needs board approval.

The cost of the clean up put us over budget at that

Time so needed to be adjusted.

