

BEAR LAKE TOWNSHIP

APPROVED

KALKASKA, MI 49646

MINUTES OF REGULAR BOARD MEETING

DATE: January 10, 2017

BOARD MEETING CALLED TO ORDER by Supervisor

PLEDGE

ROLL CALL: Present: Banker, Havens, Dixon, Knight and Rosenberg. All members present. 8 residents present. Welcome by Supervisor

ADOPTION OF AGENDA: Supervisor had changes to agenda as follows: No E. Hospital Report, No A. Assessor Report and No B. County Commissioner Report. Motion by Dixon to approve agenda as changed. Support by Havens. Motion Carried.

MINUTES OF PREVIOUS MINUTES: Motion by Knight to approve previous minutes of 12-13-16. Support by Dixon. Motion carried.

TREASURER'S REPORT: Motion by Knight to accept the December Treasurers Report. Support by Dixon. Motion carried.

PAYMENT OF BILLS: Motion by Havens to approve January payment of bills. Support by Knight. Motion carried.

PUBLIC INPUT: None

TOWNSHIP REPORTS:

SHERIFF: Deputy Peacock gave a verbal and written sheriff report. There were 126 complaints in the four townships. He spent 60 hours in Bear Lake Township and drove 2,319 miles in four townships. Sgt. K. Schaub reported they are putting together year end statistics. County wide, there were 5,146 complaints; 675 arrests. The new 800 MHz radios are in so training will be set up. They are putting together a steering committee to gather information about building a new jail.

FIRE DEPT: Chief Laskowski reported monthly meetings including extrication training and a Christmas Party. There were 10 fire runs and 5 medical runs. It's been a busy month. He gave all board members the by-laws of our Fire Dept.

UNFINISHED BUSINESS: Supervisor reported that the Board members have been looking at the proposed Policy Manual and all agreed to set up a work session in March for further discussion.

TOWNSHIP BOARD MEMBERS CONSIDERATIONS:

SUPERVISOR: The Supervisor presented for adoption an Intergovernmental Agreement between the Kankakee County Register of Deeds and Bear Lake Township. This will allow our Assessor to access deeds online. Discussion. Supervisor and Clerk need to sign if approved. Motion by Rosenberg to approve the Agreement between the County Register of Deeds and Bear Lake Township. Support by Havens. Motion carried.

The Supervisor presented a bid from KCI on behalf of the Assessor. The company would process and mail assessment notices this year. Total estimate for setting up, processing and postage would be \$1,135.30 total. There would be two different payments. Motion by Knight to approve the bid from KCI for the processing and mailing of Assessor Notices. Support by Dixon. Roll call: YEAS: Knight, Havens, Dixon, Banker, Rosenberg. NAYS: None Adopted.

TREASURER: The treasurer reported she needs the Supervisor to sign and she will return the agreement made with Crawford/AuSable schools. They had made an error last month and resent the form.

CLERK: She is busy with year-end book work including W-2s and 1099s. She is on the Crawford Schools Consolidation Committee which she will attend their meeting this Friday.

TRUSTEES: Dixon reported nothing new right now but urged everyone to be safe on the roads. Knight reported he received the information from the Forestry Dept regarding the tree cutting. They also sent him maps. He also had a call from a township resident regarding the MDOT snow truck pushing snow into his drive. Knight recommended he contact MDOT.

NEW BUSINESS: The Supervisor reported he had asked the Clerk to prepare salary resolutions for this meeting. These must be considered before the annual meeting in March. The Board is asking for a 3% raise for the year which is spelled out in the individual resolutions. There have been no raises for over 10 years. Discussion. The Treasurer strongly suggested that the Clerk make the same as the Treasurer. She feels that the Clerk has as big of a work load as the Treasurer and is not sure why their salaries are different. The Supervisor agreed that the Clerk and Treasurer should make the same. The Treasurer also added that the Supervisor should make the same and there was some discussion leaving it that the Clerk and Treasurer will be recommended to make the same salary. There were four salary resolutions, one for each Board position including the two trustees. The recommendation for the

Supervisor, Treasurer and Trustees is that they get a 3% raise from their current salary. The recommendation for the Clerk is that her salary be brought up to equal the base rate of the Treasurer including the 3% raise. The 3% raises would amount to \$1,610.40 for the new budget year plus the upgrade in the Clerks salary to equal the Treasurers. These resolutions if passed will be brought before the electors at the annual meeting on March 25, 2017 at 10 am.

Motion by Banker to adopt all the Salary Resolutions as changed for the Supervisor, Treasurer, Clerk and 2 Trustees. Support by Knight. Roll call: Yeas: Dixon, Knight, Banker, Havens, And Rosenberg. Nays: None
Resolutions adopted.

The dates for the upcoming budget and board of review meetings were set:

MARCH 1, 2017 9am Work Budget Meeting **

MARCH 2, 2017 9 am Work Budget Meeting

MARCH 7, 2017 5 pm Board of Review Meeting

MARCH 13, 2017 9 am – Noon and 1 pm to 4 pm Board of Review

MARCH 14, 2017 6 pm Public Hearing on Township Budgets

MARCH 17, 2017 3 pm – 9 pm Board of Review

MARCH 25, 2017 10 am ANNUAL MEETING

Motion by Havens to approve the above meeting dates for budget and board of review. Support by Knight. Motion carried.

PUBLIC INPUT: Someone asked if they could cast an AV ballot for the annual meeting. This is not allowed. Also someone reported a Ponzi scheme of someone who is connected to the township. Their family has property here. There have been no happenings related to that in the township. It all occurred downstate.

ADJOURNMENT:

Motion by Havens to adjourn, time being 8:18 pm

Support by Knight. Motion carried.

** Since the board meeting it has been confirmed with the Fire Dept. for their budget work meeting for March 1, 2017 at 10 am. The General fund budget work meeting will be March 2, 2017 at 9 am

Minutes prepared and posted by the Clerk 1/17/17

