

BEAR LAKE TOWNSHIP APPROVED*
KALKASKA, MI 49646
MINUTES OF REGULAR BOARD MEETING
DATE: March 14, 2017

BOARD MEETING CALLED TO ORDER by the Supervisor at 7 pm

PLEDGE said by all.

ROLL CALL: Banker, Havens, Knight, Dixon and Rosenberg. All members present. 12 public present.

ADOPTION OF AGENDA: Motion by Knight to approve agenda. Support by Havens. Motion carried

MINUTES OF PREVIOUS MINUTES: Motion by Dixon to approve minutes of 2/14/17; 3/1/17; 3/2/17; 3/7/17 Support by Knight. Motion carried.

TREASURER’S REPORT: Motion by Knight to approve the Treasurers’ Report. Support by Dixon. Motion carried.

PAYMENT OF BILLS: Motion by Havens to approve *February/ March disbursements. Support by Knight. Motion carried.

PUBLIC INPUT: None

TOWNSHIP REPORTS:

ASSESSOR: None

COUNTY COMMISSIONER: Kohn Fisher reported about the status of the Kaliseum. Discussion about a possible purchase. They are doing detailed investigation about if it is even possible. They don’t want to move too fast. They have had meetings with Department of Treasury regarding the Equalization Dept. The State is now satisfied that everything is being done.

Township reported to him positive feedback on the recycling trailer. Discussion.

SHERIFF: Deputy Dave Wagoner presented a new bullet proof vest that they are considering purchasing for the department. It was one that you wear outside your clothes not under it. He was asking for input.

Deputy Peacock continued more discussion about the vest. Presented his monthly report. Worked 33 hours in the township and drove 1139 miles in all his townships.

FIRE DEPT: Chief Laskowski reported for February: township meeting; Jesse Houchin Fundraiser; water rescue training; washed trucks; business meeting and 6 x 6 review. He thanked everyone who came out and supported the Houchin fundraiser. They raised \$1717.59. There were 5 medical runs and 3 fire runs for the month. The Board thanked the Fire Dept for the great job they do.

HOSPITAL REPORT: Laura Zingg from the Hospital gave a presentation on the proposed expansion of the Hospital. The election on May 2, 2017 is to pass millage to provide for the expansion. It is a renewal of 1.6 mils. We are not owned by Munson Medical but we partner with them. We are the only Act 47 Hospital in the state. Next month the Hospital Administrator will be here to further explain the proposal.

UNFINISHED BUSINESS: None

TOWNSHP BOARD MEMBERS CONSIDERATIONS:

SUPERVISOR: Reported that it has been a busy month as it is the end of the fiscal year. He listed all the meetings the Board has had including 2 work budget meetings; policy and procedure meeting, budget public hearing. Also Board of Review meetings.

TREASURER: Reported the taxes are finished and she is finalizing the settlement.

CLERK: Reported that she has been doing all the recording and preparation of paperwork of the above listed meetings mentioned by the Supervisor except for Board of Review.

TRUSTEES: Knight reported that the frost laws took effect 2/17/17. No lumber trucks on the roads.

NEW BUSINESS: Motion by Dixon to adopt a resolution setting forth rates, fees, schedule of meetings, etc. Support by Knight. Roll Call: Yeas: Banker, Havens, Knight, Dixon and Rosenberg. Nays: None Motion carried.

Motion by Knight to adopt a resolution to impose 1% administration fee for this years' tax bills to help defer the cost of collecting taxes. Support by Dixon. Roll Call: Yeas: Dixon, Knight, Rosenberg, Havens and Banker. Nays: None Motion carried.

Motion by Knight to adopt a resolution authorizing the township clerk to prepare and submit the annual millage authorization request. Support by Havens. Roll Call: Yeas: Havens, Knight, Dixon, Banker and Rosenberg. Nays: None Motion carried

Motion by Havens to adopt a resolution to establish the General Appropriations Act for Bear Lake Township. Support by Knight. Roll call: Yeas: Rosenberg, Banker, Havens, Knight and Dixon. Nays: None Motion carried.

PUBLIC INPUT: None

ADJOURNMENT: Motion by Knight to adjourn, 8:27 pm

Support by Dixon Motion carried.

Prepared by Clerk 3/17/17

Posted to website.

BEAR LAKE TOWNSHIP RESOLUTION

**AT A REGULAR MEETING OF THE BEAR LAKE TOWNSHIP BOARD CALLED TO ORDER BY SUPERVISOR BUD BANKER ON MARCH 14, 2017;
THE FOLLOWING RESOLUTION WAS OFFERED:**

MOVED BY Dixon

SUPPORTED BY Knight

The following items be adopted:

1. The township travel reimbursement rate be set at **\$.53 per mile**
2. The per meeting rate for Board of Review and Elections at **\$12 per hour with a 4 hour minimum;**
3. The township hourly rate is set at **\$12.00 per hour**
4. Fire Dept annual salaries raised and be set at:

Fire Chief :	10,080
Asst. Fire Chief	5,160
Fire Maintenance	2,640
Fire Secretary	1,320
5. Increase Fire run and Medical run pay: **\$35 per run; every 2 hours on the call, will be considered another \$35 run.**
6. The Schedule of Meetings for 2017-18 is set as attached
7. The fee schedule set as attached

ROLL CALL VOTE FOR APPROVAL:

YEAS: 5 NAYS: 0 ABSENT: 0

IT IS THE CONSENSUS OF THIS LEGISLATIVE BODY THAT THIS RESOLUTION BE ADOPTED.

State of Michigan)
County of Kalkaska)

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted by the **BEAR LAKE TOWNSHIP BOARD** at a REGULAR meeting held On March 14, 2017.

Signed _____

SEAL

Carol A. Rosenberg
Township Clerk
Address: 198 E. Bear Lake Rd.
Kalkaska, MI. 49646

BEAR LAKE TOWNSHIP

NOTICE

The following is the SCHEDULE OF MEETINGS for the 2017-2018 FISCAL YEAR for the BEAR LAKE TOWNSHIP BOARD. All meetings start at 7 pm on the second Tuesday of each month at the BEAR LAKE COMMUNITY CENTER at M-72 and E. Bear Lake Road, Kalkaska County.

APRIL 11, 2017

OCTOBER 10, 2017

MAY 9, 2017

NOVEMBER 14, 2017

JUNE 13, 2017

DECEMBER 12, 2017

JULY 11, 2017

JANUARY 9, 2018

AUGUST 8, 2017

FEBRUARY 13, 2018

SEPTEMBER 12, 2017

MARCH 13, 2018

****ANNUAL MEETING OF THE ELECTORS: SATURDAY, MARCH 25, 2017 – 10:00 AM****

Carol Rosenberg, Clerk
231 258-4871

**BEAR LAKE TOWNSHIP
RESOLUTION**

AT A REGUAR MEETING OF THE BEAR LAKE TOWNSHIP BOARD CALLED TO ORDER BY
SUPERVISOR BUD BANKER ON MARCH 14, 2017 at 7:00 P.M.
THE FOLLOWING RESOLUTION WAS OFFERED:

MOVED BY, Knight

SUPPORTED BY, Dixon

THAT, THE TOWNSHIP BOARD impose a 1% (one per cent) administration fee on this year's tax bills to
help defer the cost of collecting taxes for 2017 - 2018
ROLL CALL VOTE FOR APPROVAL:

YEAS: 5 NAYS:0 ABSENT: 0

**IT IS THE CONSENSUS OF THIS LEGISLATIVE BODY THAT
THIS RESOLUTION BE ADOPTED.**

State of Michigan)

County of Kalkaska)

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Kalkaska, MI. 49646

BEAR LAKE TOWNSHIP

RESOLUTION

AT A REGUAR MEETING OF THE BEAR LAKE TOWNSHIP BOARD CALLED TO ORDER BY SUPERVISOR BUD BANKER ON MARCH 14, 2017 at 7:00 P.M.
THE FOLLOWING RESOLUTION WAS OFFERED:

MOVED BY, Knight

SUPPORTED BY, Havens

THAT, THE BEAR LAKE TOWNSHIP BOARD AUTHORIZE THE TOWNSHIP CLERK TO PREPARE AND SUBMIT THE ANNUAL MILLAGE AUTHORIZATION REQUEST TO THE KALKASKA COUNTY ALLOCATION BOARD.

ROLL CALL VOTE FOR APPROVAL:

YEAS: 5 NAYS:0 ABSENT: 0

**IT IS THE CONSENSUS OF THIS LEGISLATIVE BODY THAT
THIS RESOLUTION BE ADOPTED.**

State of Michigan)

County of Kalkaska)

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted by the

BEAR LAKE TOWNSHIP BOARD at a REGULAR meeting held

On March 14, 2017.

Signed_____

SEAL

Carol A. Rosenberg

Township Clerk

Address: 198 E. Bear Lake Rd.

Kalkaska, MI. 49646

BEAR LAKE TOWNSHIP RESOLUTION

A RESOLUTION to establish a General Appropriations Act for BEAR LAKE TOWNSHIP. To define the powers and duties of the BEAR LAKE TOWNSHIP OFFICERS in relation to the Administration of the Budget; and to provide remedies for refusal or neglect to comply with the requirements of this RESOLUTION.

The Board of Trustees of BEAR LAKE TOWNSHIP resolves:

SECTION 1: TITLE.

This RESOLUTION shall be known as the BEAR LAKE TOWNSHIP GENERAL APPROPRIATIONS ACT.

SECTION 2: CHIEF ADMINISTRATIVE OFFICER

The Supervisor shall be the chief administrative officer and shall perform the duties of the chief administrative officer enumerated in this act.

SECTION 3: FISCAL OFFICER

The Clerk shall be the fiscal officer and shall perform the duties of the fiscal officer enumerated in this act.

SECTION 4: PUBLIC HEARINGS ON THE BUDGET

Pursuant to MCLA 141.412; MCLA 141.413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on March 2, 2017. The public hearing on the proposed budgets was held on March 14, 2017 at 6:00 pm.

SECTION 5: ESTIMATED REVENUES

Estimated Township General Fund Revenues for fiscal year 2017-18 including an allocated millage of 1 mill and various miscellaneous revenues shall total: \$182,874.40

Fire Fund Revenues:	\$ 72,900.00
Rescue Fund Revenues:	\$ 20,000.00

SAD Revenues:	\$ 21,517.00
GYPSY MOTH:	\$ 11,240.00
FIRE PUMPER	\$ 244,000.00

SECTION 6: MILLAGE LEVY

The BEAR LAKE TOWNSHIP BOARD shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to 1 mill as set forth by the Tax Allocation Board, Fire Department at 1 mill; Rescue Unit at .35 mill . Fire Pumper 1.2 mill

SECTION 7: ESTIMATED EXPENDITURES

Estimated Township General Fund Expenditures for fiscal year 2017-18 the various township activities (cost centers) are as follows: General Fund \$182,874.00

Fire Fund Expenditures	\$ 72,900.00
Rescue Fund Expenditures	\$ 20,000.00
SAD Expense:	\$ 21,517.00
Gypsy Moth Expenditures	\$ 11,240.00
FIRE PUMPER	\$244,000.00

SECTION 8: ADOPTION OF BUDGET BY REFERENCE

The General Fund Budget of BEAR LAKE TOWNSHIP is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this act.

SECTION 9: ADOPTION OF BUDGET BY COST CENTER

The Board of Trustees of BEAR LAKE TOWNSHIP adopts the 2017-18 fiscal year general fund budget by cost center. Township Officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior Board approval by budget amendment.

SECTION 10: ADOPTION OF BUDGET BY LINE ITEM

The Board of Trustees of BEAR LAKE TOWNSHIP adopts the 2017-18 fiscal year FIRE FUND And RESCUE FUND, and SAD (Special Assessment District) budgets, PUMPER FUND and GYPSY MOTH by line item. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation

authorized for each line item. Transfers of line item appropriations shall be made without approval except for line items related to personnel or capital outlays which need prior Board approval by budget amendment.

SECTION 11: APPROPRIATION NOT A MANDATE TO SPEND

Appropriations will be deemed maximum authorizations to incur expenditures. The Fiscal Officer shall exercise supervision and control to ensure that expenditures are within appropriations and shall not issue any town order for expenditures that exceed appropriations.

SECTION 12: TRANSFER AUTHORITY

The Fiscal Officer shall have the authority to make transfers among the various cost centers or line items without prior board approval if the amount to be transferred does not exceed the appropriation item from which the transfer is to be made, whichever is less. The Board shall be notified at its next meeting of any such transfers made and reserves the right to modify, amend or nullify any such transfers made. Under no circumstances may the total general fund budget be changed without prior board approval.

SECTION 13: LIMIT ON OBLIGATIONS AND PAYMENTS

No obligation shall be incurred against and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

SECTION 14: BUDGET MONITORING

Whenever it appears to the Fiscal Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Fiscal Officer shall present to the Township Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.

SECTION 15: VIOLATIONS OF THIS ACT

Any obligation incurred or payment authorized in violation of this RESOLUTION shall be void and shall subject any responsible official(s) or employees to disciplinary action as outlined in Public Act 621.

SECTION 16: BOARD ADOPTION

MOTION made by Havens_ and SUPPORTED by _Knight to adopt the foregoing RESOLUTION, as presented at the Public Budget Hearing on March 14, 2017.

Upon roll call vote, the following voted aye: 5

and the following voted nay: None Absent: None

The Supervisor declared the MOTION CARRIED and RESOLUTION duly adopted on the 14th day of March, 2017.

Carol A. Rosenberg, Clerk