

**APPROVED COPY**  
**BEAR LAKE TOWNSHIP**  
**MINUTES OF BUDGET WORK MEETING FOR GENERAL FUND**  
**MARCH 2, 2017 9 AM**

The Supervisor called the meeting to order at 9:00 am. Pledge said by all.

Roll Call: Banker, Havens, Rosenberg, Knight and Dixon. Also present, Beth Redmond and Sharon Pincumbe.

Discussion on the General Budget. Our fund balance is very healthy.  
Discussion on possible projects for township; rental contract and rates;  
township newsletter.

Board agreed for clarification purposes to add a new cost center specifically for the TRUSTEES and will keep the LEGISLATIVE cost center.

Discussion about per meeting pay rate and hourly pay rate of \$12 per hour.

It was agreed that for the Board of Review and Election meetings, there will be a 4 hour minimum at \$12 per hour and then \$12 per hour after that.

Added a new category under township grounds called Leases which covers our lease on our copier machine.

Discussion regarding the Custodian contract. The Board feels that our custodian puts many hours in at the hall especially in the winter, and after much discussion raised the contract to \$550.00 per month. The Repair and Maintenance category was set so it would include any extra work done by the custodian such as painting the hall, etc. The snowplow contract will also be included in 802 contract services.

The Fee schedule was reviewed which will be included in a resolution at the March board meeting to approve mileage decrease in line with IRS, hourly rate of pay, per meeting rate for Board of Review and Elections at a 4 hour minimum.

Discussion about the hall rental contract. Possible revision upcoming

Under Miscellaneous, three separate line items were added: Salary contingency for use after the annual meeting if the new salary resolutions are adopted. If not, the line item will not be used.

Another new item for this year only Treasurer, Capital Outlay for the new BS&A software program and for the Clerk, Capital Outlay for new election voting equipment.

Other discussion about upcoming clean-up day set for June 10, 2017 using the same guidelines as last year. Policies and procedures manual to be reviewed and prepared for adoption at a board meeting; the Special Assessment Districts were discussed.

Public Input: None

Motion by Havens to adjourn, 2:25 pm

Support by Rosenberg. Motion carried.

Draft minutes prepared by Clerk 3/3/17.