

BEAR LAKE TOWNSHIP GENERAL APPROPRIATIONS ACT

A RESOLUTION to establish a General Appropriations Act for BEAR LAKE TOWNSHIP. To define the powers and duties of the BEAR LAKE TOWNSHIP OFFICERS in relation to the Administration of the Budget; and to provide remedies for refusal or neglect to comply with the requirements of this RESOLUTION.

The Board of Trustees of BEAR LAKE TOWNSHIP resolves:

SECTION 1: TITLE.

This RESOLUTION shall be known as the BEAR LAKE TOWNSHIP GENERAL APPROPRIATIONS ACT.

SECTION 2: CHIEF ADMINISTRATIVE OFFICER

The Supervisor shall be the chief administrative officer and shall perform the duties of the chief administrative officer enumerated in this act.

SECTION 3: FISCAL OFFICER

The Clerk shall be the fiscal officer and shall perform the duties of the fiscal officer enumerated in this act.

SECTION 4: PUBLIC HEARINGS ON THE BUDGET

Pursuant to MCLA 141.412; MCLA 141.413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on March 16, 2016. The public hearing on the proposed budgets was held on March 26, 2016 at 9:00 am.

SECTION 5: ESTIMATED REVENUES

Estimated Township General Fund Revenues for fiscal year 2016-17 including an allocated millage of 1 mill and various miscellaneous revenues shall total:

	\$171,210.00
Fire Fund Revenues:	\$ 73,900.00
Rescue Fund Revenues:	\$ 19,500.00
SAD Revenues:	\$ 24,579.00
GYPSY MOTH:	\$ 11,181.00
FIRE PUMPER	\$ 65,000.00

SECTION 6: MILLAGE LEVY

The BEAR LAKE TOWNSHIP BOARD shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to 1 mill as set forth by the Tax Allocation Board, Fire Department at 1 mill; Rescue Unit at .35 mill . Fire Pumper 1.2 mill

SECTION 7: ESTIMATED EXPENDITURES

Estimated Township General Fund Expenditures for fiscal year 2016-17 the various township activities (cost centers) are as follows:

General Fund	\$171,210.00
Fire Fund Expenditures	\$ 73,900.00
Rescue Fund Expenditures	\$ 19,500.00
SAD Expense:	\$ 24,579.00
Gypsy Moth Expenditures	\$ 11,181.00
FIRE PUMPER	\$ 65,000.00

SECTION 8: ADOPTION OF BUDGET BY REFERENCE

The General Fund Budget of BEAR LAKE TOWNSHIP is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this act.

SECTION 9: ADOPTION OF BUDGET BY COST CENTER

The Board of Trustees of BEAR LAKE TOWNSHIP adopts the 2016-17 fiscal year general fund budget by cost center. Township Officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior Board approval by budget amendment.

SECTION 10: ADOPTION OF BUDGET BY LINE ITEM

The Board of Trustees of BEAR LAKE TOWNSHIP adopts the 2016-17 fiscal year FIRE FUND And RESCUE FUND, and SAD (Special Assessment District) budgets, PUMPER FUND and GYPSY MOTH by line item. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each line item. Transfers of line item appropriations shall be made without approval except for line items related to personnel or capital outlays which need prior Board approval by budget amendment.

SECTION 11: APPROPRIATION NOT A MANDATE TO SPEND

Appropriations will be deemed maximum authorizations to incur expenditures. The Fiscal Officer shall exercise supervision and control to ensure that expenditures are within appropriations and shall not issue any town order for expenditures that exceed appropriations.

SECTION 12: TRANSFER AUTHORITY

The Fiscal Officer shall have the authority to make transfers among the various cost centers or line items without prior board approval if the amount to be transferred does not exceed the appropriation item from which the transfer is to be made, whichever is less. The Board shall be notified at its next meeting of any such transfers made and reserves the right to modify, amend or nullify any such transfers made. Under no circumstances may the total general fund budget be changed without prior board approval.

SECTION 13: LIMIT ON OBLIGATIONS AND PAYMENTS

No obligation shall be incurred against and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

SECTION 14: BUDGET MONITORING

Whenever it appears to the Fiscal Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Fiscal Officer shall present to the Township Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.

SECTION 15: VIOLATIONS OF THIS ACT

Any obligation incurred or payment authorized in violation of this RESOLUTION shall be void and shall subject any responsible official(s) or employees to disciplinary action as outlined in Public Act 621.

SECTION 16: BOARD ADOPTION

MOTION made by Allen and SUPPORTED by Majeski to adopt the foregoing RESOLUTION, as presented at the Public Budget Hearing on March 26, 2016.

Upon roll call vote, the following voted aye: Banker, Majeski, Allen, Havens, Rosenberg and the following voted nay: None Absent: None

The Supervisor declared the MOTION CARRIED and RESOLUTION duly adopted on the 26th day of March, 2016.

Carol A. Rosenberg, Clerk