

BEAR LAKE TOWNSHIP HALL RENTAL AGREEMENT

(Township Rental Address: 198 E. Bear Lake Road, Kalkaska, MI 49646)

Hall Rental Rates	Township Residents	Non-Township Residents
Hall rental for day use (until 5 PM)	\$50	\$100
Hall rental for evening use (until 12 AM)	\$150	\$250
Deposit	\$150	\$150

EXCEPTIONS: THERE IS NO CHARGE FOR FUNERAL DINNERS; NO CHARGE FOR TOWNSHIP ASSNS THAT MEET REGULARLY AND OTHER BOARD APPROVED ASSOCIATIONS OR FOR MEETINGS OR CLASSES THAT MEET FOR THE EDUCATIONAL PURPOSES OF THE RESIDENTS OF THE COMMUNITY. To qualify for the resident's rate for hall rentals, the renter must be a township tax payer or must reside in the township.

** If the hall is left dirty or damaged, the renter or family will be unable to rent the hall again**

THERE WILL BE NO SMOKING ALLOWED INSIDE THE BUILDING

RENTAL OF HALL INCLUDES TABLES, CHAIRS, RANGES, REFRIGERATOR AND MICROWAVE ONLY. _____(initials of renter).

Seating capacity of the Bear Lake Township Hall is 144. Hall must be vacated by 12:00 am.

The hall will be rented at the discretion of the Bear Lake Township Board.

1. Renter agrees to indemnify and save harmless the Township against any/all claims for injury to person or property arising out of the activities conducted by Renter on Township property.
2. The renter is liable for all damages which occur while the hall is rented in his/her name. The renter understands that, if damages exceed the amount of the deposit, he/she is liable for the additional expenses required to return the hall to original condition. NO CHAIRS OR TABLES OR OTHER PROPERTY MAY BE TAKEN OUT OF THE BUILDING; A VIOLATION OF THIS WILL RESULT IN FORFEITURE OF DEPOSIT. THE TOWNSHIP IS NOT RESPONSIBLE FOR ANY INJURIES ON TOWNSHIP PROPERTY.
3. The renter agrees to conduct their activities upon the premises so as not to endanger any person and to indemnify and save harmless the township against any and all claims for injury to persons or property (including claims of employees of the renter or any contractor, subcontractor, or invitee) arising out of the activities contracted by the renter, its agents, members or guests, or invitees.
4. Serving of alcoholic beverages is allowed however the SALE of alcoholic beverages is strictly prohibited. Renter shall be fully responsible for any and all actions or claims resulting from the serving of alcoholic beverages. Renter shall be responsible for any injury incurred from any accident resulting from impairment due to alcohol consumption. Renter is required to provide proof of a current homeowner's policy with general liability coverage. If Renter does not have an active homeowner's insurance policy with general liability coverage, then renter is required to provide proof of liability coverage purchased for the event where alcohol is served. Also, if renter is having a bartender serve alcohol then a special liability insurance policy or rider is required. Failure to provide proof to the township 48 hours prior to the event may result in the cancellation of the reservation and forfeiture of deposit. Failure to notify township that alcohol will be present will result in forfeiture of deposit. _____(initials of renter)
5. Periodically the Fire Inspector will make inspections during the rental period to ensure compliance with all fire laws and occupancy requirements. IF VIOLATIONS OCCUR and the building is vacated, all rental fees and security deposits will be forfeited.
6. The telephone is for EMERGENCY purposes only. Renter is liable for all toll or long distance calls made during the rental period.

7. Renter will furnish all utensils such as dishes, plates, cups, and glasses. Absolutely NO TACKS, STAPLES OR TAPE are to be used for fastening decorations to walls or ceiling. Tape may be used to fasten decorations to tables, but MUST BE completely removed.
8. Facility must be left as it was when rented no later than 10:00 am the following day for evening rental, and 6:00 pm the day of the event for day rental. Deposit refunded after inspection of premises to insure it is left in a clean, orderly condition with no loss or damages.
9. ALL GARBAGE AND TRASH SHALL BE BAGGED BY THE RENTER, this includes the parking lot. If the kitchen, microwave, ranges, and refrigerator are not left clean, a forfeit of \$50.00 will be deducted from the deposit.

Cancellation of the Rental Agreement is subject to loss of deposit. Premises will be inspected and appropriate portion of deposit returned within 7 business days of the event.

Date & Time of Rental: _____

Purpose: _____

Residency: sident No resident

Event Duration: ll rental for day use (until 5 PM) Ha rental for evening use (until 12 AM)

Alcohol to be present at Event: Yes No

Entertainment: s No if yes, please explain type of entertainment

Rental Fee: _____

Deposit: \$150

Deposit Returned Amount Returned: _____

Name/Address of Renter:

Phone (h) _____ (c) _____

(Signature of Renter)

Date and Method of Payment (list check no.) _____

Make

check payable to Bear Lake Township

For opening and closing of the building please contact _____ Dale Majeski at 231-384-2929 or

_____ Beth Redmond at 231-632-0892