

# BEAR LAKE TOWNSHIP BOARD MEETING

## APPROVED MINUTES

DATE: FEBURARY 9, 2021

TIME: 4:00 pm

PLACE: BEAR LAKE COMMUNITY CENTER

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1. Call to Order: Bud Banker called the meeting to order at 4:02pm with 2 public in attendance.
2. Pledge of Allegiance was said.
3. Roll Call of Officers: Bud Banker, Shirley Havens, Delanna David, Jim Knight, and Bob Dixon were in attendance, none absent.
4. Adoption of Agenda: Motion to adopt made by Dixon and supported by Havens, all aye motion passed.
5. Adoption of CONSENT AGENDA: Motion to approve made by Knight and supported by Havens, all aye motion passed.
  - A. Minutes of Previous Meeting 1-12-2020
  - B. Treasurer's Report
  - C. Payment of Bills
6. Public Input: None
7. Township Reports:
  - A. Assessor Report: Sally Murray gave a verbal and written report. March Board of Review is the primary focus this month.

Meeting dates/times:  
Organizational Meeting: Acceptance of the assessment roll as prepared by the assessor. Tuesday March 2<sup>nd</sup>. 5:30pm.  
Hearing of Appeals: Protests of Assessments  
Monday March 8<sup>th</sup>: 3pm-9pm  
Wednesday March 10<sup>th</sup>: 9am-3pm

She noted the BOR meetings will be held virtually. The Board asked several questions and Sally answered.
  - B. County Commissioner: Kohn Fisher was not in attendance.
  - C. Sheriff Dept. Report: Deputy Van Sloten gave a verbal and written report on the occurrences for January.
  - D. Fire Dept. Report: Deputy Chief Beth Redmond gave a verbal and written report for Fire and Rescue for the month of January. Beth requested that we all please check on your family and neighbors especially if they live alone. We have experienced numerous calls this month of people falling, unable to get up and call for help... She also let us know they received 8 refurbished 30 minute Air Packs for Engine 2 and are now in service, these replace the expired ones. The Fire Department is always looking for new members. For information please call 231-258-5450 and leave your name and number, they will call you back.
  - E. BLTIA Report: Not in attendance.
  - F. Hospital Report: Bud gave an update on the Hospital Board meeting. They are finishing off the second floor of the new Pavilion with construction starting possibly in March. The counseling center and hospital administration will be moved into the new area.

**8. Old Business: None**

**9. New Business**

- A. Assessor Agreement:** Bud reviewed the Bear Lake Township Board Requirements of the Assessor & Description for Assessing contract with the Board and Sally Murray. Sally asked for 2 changes including section 8 land division fee to be changed from \$35.00 to \$150.00 and section 11 reappraisal fee changed from \$15.00 to \$20.00. Shirley asked that she be given an updated flash drive twice a year to keep in the locked cabinet. Bud confirmed with Sally that she is requesting a 3% increase for the assessor position which is an increase of \$560.00 to a new salary of \$19,180.00 per year.

Motion to approve the Bear Lake Township Board Requirements of the Assessor & Description for Assessing contract made by Dixon and supported by Knight.

Roll Call Vote: Knight, Dixon, Banker, Havens and David, all aye, none opposed, motion passed.

- B. Township Meeting Dates:** Bud read through the meeting dates for publication for the 2021-2022 fiscal year. Motion to approve Resolution #4 of 2021 Establish Board Meeting Dates for 2021-2022 made by Knight and supported by Dixon.

Roll Call Vote: Havens, Banker, David, Dixon and Knight all aye, none opposed, motion passed.

- C. Pay Resolutions:** All Board members turned in pay resolutions for the 2021-2022 fiscal year.

Motion to approve resolution #5, #6, #7, #8 and #9 made by Havens and supported by Dixon.

Roll Call Vote: David, Dixon, Knight, Banker and Havens all aye, none opposed, motion passed.

- D. Schedule Dates in March:**

1. Board of Review Meeting Dates:
2. Township Budget Work Meeting: March 16<sup>th</sup> 2021 9:00AM
3. Fire & Rescue Budget Work Meeting: March 17<sup>th</sup> 2021 9:00AM
4. Annual Meeting: March 27<sup>th</sup> 2021 10:00AM
5. Special Meeting: March 27<sup>th</sup> 2021 10:30AM
6. Budget Public Hearing: March 27<sup>th</sup> 2021 9:30AM

Motion to approve meeting dates in March made by Havens and supported by Dixon all aye, none opposed motion passed

**10. Board Members Considerations and Correspondence:**

- A. Supervisor –** Bud let us know Great Lakes Energy repaired a burnt out street light.

- B. Treasurer –** Shirley will be collecting 2020 summer and winter taxes Saturday February 13<sup>th</sup> 9AM to 1PM, Tuesday February 16<sup>th</sup> 9AM to 5PM, Saturday and Sunday February 27<sup>th</sup> and 28<sup>th</sup> 9AM to 1PM. The final day to pay taxes in this office is February 28<sup>th</sup>. After March 1<sup>st</sup> taxes will be turned over to Kalkaska County Treasurer as delinquent.

Shirley asked the board for approval to collect the school tax for Crawford, COOR, Kalkaska and Ausable schools. Motion to approve school tax collection made by Knight and supported by Dixon.

Roll Call Vote: Havens, Dixon, Knight, Banker and David all aye, none opposed, motion passed.

- C. Clerk –** Delanna is starting to prepare for the May election. Absentee ballot applications will be sent out in March.

- D. Trustees –** Jim noted the logging trucks are out in abundance. The DNR State Forest Management Plan is expiring soon.

**11. Public Input:** Beth asked when the next millage for the Fire, Rescue and Township are up for renewal. Research will be done to find out.

**12. Adjournment: Motion to adjourn made by Knight supported by Dixon all aye, motion passed.  
Meeting adjourned at 5:28PM**