

# BEAR LAKE TOWNSHIP BOARD MEETING

## APPROVED MINUTES

DATE: FEBUARY 13, 2024

TIME: 4:00 pm

PLACE: BEAR LAKE COMMUNITY CENTER

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1. Call to Order: Supervisor Banker called the meeting to order at 4:00 PM with 9 public in attendance.
2. Pledge of Allegiance was said.
3. Roll Call of Officers: Bud Banker, Shriley Havens, Dawn Dannenberg, Jim Knight, and Bob Dixon were in attendance.
4. Adoption of Agenda: a misprint, add Frederic Fire Dept to Township Reports (G) Dixon made a motion, supported by Havens, all aye, motion passed.
5. Conflict of Interest: Banker(N) Havens(N) Dannenberg(N) Knight(N) Dixon(N).
  - A. Adoption of CONSENT AGENDA: Minutes of Previous Meeting 1-9-24, Knight made a motion, supported by Havens, all aye, motion passed.
  - B. Treasurer's Report
  - C. Payment of Bills
6. Public Input: None.
7. Township Reports:
  - A. Assessor Report: Supervisor Banker gave a verbal; The March Board of Review meetings will be held at the township hall on the following dates/times:  
Tuesday March 5<sup>th</sup> at 1:30 pm, organizational meeting.  
Public Appeal Dates: Monday March 11<sup>th</sup> at 3pm-9pm and Wednesday March 13<sup>th</sup> at 9am-3pm.
  - B. County Commissioner: Not in attendance.
  - C. Sheriff Dept. Report: Sheriff Whiteford and Deputy Farrier was in attendance. Deputy Farrier gave a verbal and written report. Sheriff Dept will be putting on fraud classes. Sheriff Whiteford did a review on the Agreement for Law Enforcement Services. Dispatch will hire 1 more dispatcher.
  - D. Fire Dept. Report: Chief Andrie and Pat Bird was in attendance. Chief gave a written and verbal report. Brush fire season is kicking up do to lack of snow. Firefighters will be doing a DNR refresher course. Pat will be taking over the new brush truck agreements and reports with the board.
  - E. BLTIA Report: Beth Redmond was in attendance, nothing to report.
  - F. Hospital Report: Supervisor Banker gave a verbal report.
  - G. Frederic Fire Dept: Chief Doug Pratt was in attendances and gave a verbal report.
8. Old Business:
  - A. BLT Fire Agreement: The agreement between Bear Lake Twp Fire Dept and Coldsprings- Excelsior Fire Dept, document needs some verbiage added to it.
  - B. New Brush Truck: Overview on CSI quote for Refurbish/Re-chassis, board approval for Treasurer Shirley Havens to get loan quotes from financial institutes for \$ 120,000.00, Knight made a motion, supported by Dixon, roll call, Banker(Y) Havens(Y) Dannenberg(Y) Knight(Y) Dixon(Y), motion passed.

**9. New Business:**

- A. Sheriff Agreement: Renewal on The Agreement for Law Enforcement Services, there is an increase in deputy wages for 2024, approval to sign the agreement, Dixon made a motion, supported by Havens, all aye, motion passed.**
- B. Kalkaska County Hazard Mitigation Plan: The Hazard Mitigation Plan is for FEMA relief, approval to sign the agreement, Dannenberg made a motion, supported by Havens, all aye, motion passed.**
- C. Board Meetings 2024/2025: The board had discussion on meeting times to 4 pm all year. Resolution No.6 to setting dates and times for 2024/2025 meetings , Knight made a motion, supported by Dannenberg, roll call, Banker(Y) Havens(Y) Dannenberg(Y) Knight(Y) Dixon(Y), motion passed.**
- D. Annual Board Meetings: March 2024 Board of Review meetings 3/5/24 at 1:30 pm, 3/11/24 at 3 pm -9 pm, 3/12/24 at 4 pm and 3/13/24 at 9 am – 3 pm. March 2024 Annual Board Meetings 3/30/24 at 9 am – Budget Public Hearing - 9:30 am Twp. Annual Meeting, 10 am – Board Special Meeting, Havens made a motion, supported by Dixon, all aye, motion passed.**
- E. Salary Resolution: Minutes of Previous Meeting 2-12-24, Salary Resolution: Supervisor Resolution 1 with no increase, Dixon made a motion, supported by Knight, all aye motion passed. Clerk Resolution 2 with 5 % increase Knight made a motion, supported by Dixon, all aye, motion passed. Treasurer Resolution 3 with no increase, Knight made a motion, supported by Havens, all aye, motion passed. Trustee Resolution 4 with no increase, Dannenberg made a motion, supported by Havens, all aye motion passed. Trustee Resolution 5 with no increase, Dixon made a motion, supported by Havens, all aye, motions, passed.**

**10. Board Members Considerations and Correspondence:**

- A. Supervisor – Banker- Approval for \$195.00 to updating the Township website to ponder, Dixon made a motion, supported by Knight, all aye, motion passed. He will be attending a Tax Allocation Meeting for Supervisor.**
- B. Treasurer – Havens, tomorrow is the last day for taxes, she will be in the office all day. Starting February 15<sup>th</sup> there will be a 3% interest add to your taxes. February 29<sup>th</sup> she will be in the office all day · this will be the last day to pay your taxes at the Township . March 1<sup>st</sup> you will have to pay your taxes at the County. Deadline for you to put an article in the spring newsletter is April 15<sup>th</sup> .**
- C. Clerk – Dannenberg, had 2 budget amendments, she’s not adding or deleting monies from the budget, only moving funds to a category that were over budget from a category that was surplus. February 17<sup>th</sup> is the first day of the early voting. She thanked Beth, Sharon, and Delanna for stepping up at the last minutes to help fill in for the 9-day elections.**
- D. Trustees – Knight, he attended the hospital meeting and the road commission meeting.**

**11. Public Input: none.**

- 12. Adjournment: Motion to adjourn made by Dixon and supported by Knight , all aye , meeting adjourned at 5:22 pm.**

