

# **BEAR LAKE TOWNSHIP BOARD MEETING**

## **APPROVED MINUTES**

**DATE:** January 14, 2020

**TIME:** 4:00 pm

**PLACE:** BEAR LAKE COMMUNITY CENTER

---

1. Call to Order: Bud Banker called the meeting to order at 4:10pm 6 public were in attendance.
2. Pledge of Allegiance was said
3. Roll Call of Officers: Attendance Delanna David, Shirley Havens, Bud Banker, Jim Knight and Bob Dixon. Absent: None
4. Adoption of Agenda: With addition to section 7 Township reports (A) Assessor Report resolution 1 and Charitable Exemptions, New Business (B) March meetings (C) Board salary resolution. Motion made by Bob Dixon and supported by Shirley Havens, all board members responded "aye".
5. Adoption of CONSENT AGENDA motion made by Shirley Havens and supported by Bob Dixon, all board members responded "aye".
  - A. Minutes of Previous Meeting 12-10-2019
  - B. Treasurer's Report
  - C. Payment of Bills
6. Public Input: No public input at this time.
7. Township Reports:
  - A. Assessor Report: Mike VanHorn informed us that the property tax assessments will be changing in Bear Lake Township for both commercial and residential. Mike presented us with a resolution (#1) to Waive Collection of Penalties for failure to file Property Transfer Affidavits. Motion to adopt Resolution #1 to Waive Collection of Penalties was made by Bob Dixon and supported by Shirley Havens. Roll call vote: David, Banker, Dixon, Havens and Knight all YES. None opposed. Mike also presented us with an application form and procedures for Charitable Exemptions. Motion to adopt the form and procedures for Charitable Exemptions made by Jim Knight and supported by Bob Dixon, all board members responded "aye".
  - B. County Commissioner: Kohn Fisher, Not in attendance
8. Sheriff Dept. Report: Deputy Ben Hawkins was not in attendance in his place Sheriff Pat Whiteford gave a verbal and written report of the complaints received in December. Sheriff Whiteford presented the board with the 2020 deputy wage

contract at the same rate as 2019. Motion to adopt the 2020 contract was made by Shirley Havens and supported by Jim Knight. , all board members responded “aye”.

C. Fire Dept. Report: Deputy Chief Beth Redmond gave a verbal and written report on the activities and calls for the Fire and Rescue Department for the month of December. She informed us that even though the new well has been drilled the cement slab will not be poured until spring, in the meantime the electrician will run electric and put up a temporary box with a lock so water will be able to be accessed.

D. BLTIA Report: Sam Rahaim was not in attendance.

H. Hospital Report: Bud reported there was no report to give.

9. Old Business: None

10. New Business

A. Budget amendment – A budget amendment is needed to transfer funds promised to Bear Lake Fire Department for the completion for the new well. Up to \$10,000 was offered, at this time \$3500 is needed and an additional \$1000 will be needed in the spring for the cement slab.

101-265-920 Repairs & Maint/snowplow	+ \$3500.00
101-107-800 Attorney/Audit	- \$3500.00

Motion made by Jim Knight to approve the General Fund amendment, supported by Bob Dixon. Roll call vote: David, Banker, Dixon, Havens and Knight all YES. None opposed.

B. March 2020 Meetings - Dates were set for the following meetings.

March 3<sup>rd</sup> BOR organizational meeting 10:00 AM TWP Hall

March 4<sup>th</sup> Fire Budget meeting 10:00 AM

March 5<sup>th</sup> General budget meeting 10:00 AM

March 9<sup>th</sup> BOR Appeals & Protests 9:00 AM to 3:00 PM TWP Hall

March 10<sup>th</sup> Board meeting 4:00 PM

March 13<sup>th</sup> BOR Appeals & Protests 3:00 PM to 9:00 PM

March 28<sup>th</sup> Budget Public Hearing 9:00 AM

March 28<sup>th</sup> Township Annual Meeting 10:00 AM

March 28<sup>th</sup> Board Special meeting 10:30 AM

C. Board Salary Resolutions- No resolutions at this time.

11. Board Members Considerations and Correspondence:

A. Supervisor – Bud Banker drafted and sent a letter to Kalkaska Township Supervisor Mike Winters in support for the turnover of a 160 acre parcel from the Michigan Department of Natural Resources for the development of a community park.

Treasurer – Shirley Havens presented the Board with the Annual Kalkaska Public Schools tax collection resolution and the Annual C.O.O.R. Intermediate Schools District tax collection resolution. Motion made to collect taxes for both Kalkaska Public Schools and C.O.O.R Intermediate Schools was made by Bob Dixon and Supported by Delanna David. Roll call vote: David, Banker, Dixon, Havens and Knight all YES. None opposed.

Shirley also requested board approval to place point and pay on Bear Lake Township website for property owners to pay taxes online. Motion made to add point and pay to the BLT website was made by Shirley Havens and supported by Jim Knight. Roll call vote: David, Banker, Dixon, Havens and Knight all YES. None opposed.

Last day to pay 2019 taxes without penalty is February 14<sup>th</sup> 2020. Shirley's office hours will be 9-5 on Friday February 14, Monday February 28<sup>th</sup> and Monday March 2<sup>nd</sup>, 2020. All unpaid 2019 taxes will be turned over to the County Treasurer for collections beginning March 2<sup>nd</sup>, 2020

- B. Clerk – Delanna David noted the Election Commission meeting will be held on January 29<sup>th</sup> at 10:00 AM. The Presidential Primary will be on March 10, absentee request forms will be going out soon.
- C. Trustees – Bob Dixon had no updates.  
Jim Knight let us know he is researching the meaning of the DNR signs at Cub Lake and Bear Lake to find out if trailers now are required to also have a Recreational pass port.
- D. Public Input: None
- E. Adjournment: Motion made by Jim Knight and Supported by Bob Dixon, all board members responded “aye”.

Meeting adjourned at 5:07pm.